



# AusSeabed Executive Board–Terms of Reference

Version 1 20/12/2019

## Introduction

AusSeabed is a national collaborative seabed mapping initiative comprised of representatives from several government, academic, and private sector organisations. The governance of AusSeabed is provided by a Steering Committee, whose key role is to develop an annual and forward-looking plan that represents the interests of the members, and an Executive Board that will provide an agile, high-level strategic governance body.

## Membership

The Executive Board will comprise representatives of the five Australian Government agencies that are foundation members of AusSeabed: Geoscience Australia, the Australian Antarctic Division, the Commonwealth Scientific and Industrial Research Organisation, the Australian Hydrographic Office, and the Australian Institute of Marine Science. The board will have a two-year rotating self-appointed Chair. The renewal of the Chair position will occur biennially during the second (3<sup>rd</sup> quarter) yearly meeting. The Chair of the AusSeabed Steering Committee will also preside on the board to ensure a direct link of communication between the two bodies. A secretariat will attend the meeting to provide administrative support and will be provided by the Chairing organisation. Neither the Steering Committee Chair, nor the secretariat will have voting rights.

## Role of the Executive Board

The Executive Board will:

1. Advise on the development of and endorse the AusSeabed strategic agenda
2. Review and endorse work programs put forward by the Steering Committee
3. Actively champion AusSeabed and help the steering committee demonstrate and communicate the value of the initiative.
4. Elect a Chair for the board, (with the agreement that the Chair's organisation will provide a secretariat)
5. Record minutes of meetings and provide them to the Steering Committee within one month after each meeting.
6. Meet twice a year with at least one of the meetings being face-to-face.

Organisation	Representative
<b>Geoscience Australia</b>	Dr Trevor Dhu (Chair) National Earth and Marine Observations Branch Head
<b>Australian Antarctic Division</b>	Dr Johnathan Kool Australian Antarctic Data Manager
<b>Australian Hydrographic Office</b>	Commodore Fiona Freeman Hydrographer of Australia
<b>Australian Institute of Marine Science</b>	Dr Richard Brinkman Research Program Director Sustainable Coastal Ecosystems & Industries
<b>Commonwealth Scientific and Industrial Research Organisation</b>	Dr Barbara Musso Facilities Program Director Marine National Facility