

AusSeabed Executive Board (EB)

Meeting # 2: 28th April 2020, 0900-1030, Virtual over Skype

Attendees: Richard Brinkman (AIMS), Trevor Dhu (GA, Executive Board Chair), Fiona Freeman (AHO), Johnathan Kool (AAD), Barbara Musso (CSIRO), Kim Picard (GA, AusSeabed Steering Committee Chair),

Secretariat: Marina Maxwell (GA)

1 Actions

Item number	Follow up item	Responsibility	Due date	Outcome/Comments
2.1	Steering Committee Update- SC Chair to reinforce to the SC and the community that the Executive Board is happy with the progress of AusSeabed and supportive of the work. However, there is a strong need to accelerate release of data through the Data Hub.	Kim Picard		Kim sent e-mail out on 3 May 2020 to the ASB Steering Committee.
2.2	Value Statement- EB to review and provide final updates on the Value Statements associated with their agency.	ALL EB	25 June	EB to update Value Statement.
2.3	Economic Benefit Analysis- MNF to engage with RTI if their EBA can be extended to include the value of Seabed data.	Barbara Musso	Out of Session.	Kim sent material on 4 May 2020 to Barbara Musso who followed up with RTI.
2.4	CHA- EB Chair to send cover letter accompanying the CHA to the EB to support each member in demonstrating the purpose and importance to their agency.	Trevor Dhu	Letter 2 June Responses 25 June	Sent to EB on 2 June 2020 with response due back to Brendan Brooke by 25 June 2020
2.5	Next meeting- EB Chair to arrange next meeting to be held in a quarter-potentially week of 20 July 2020. The focus of the meeting will be on the 20-21 work plan.	Trevor Dhu	26 June	Doodle poll sent 15 June 2020 Timing for Weeks of 20 and 27 July 2020

1.1 MINUTES OF PREVIOUS MEETING

- 1.1.1 Minutes of Meeting #1 Accepted and endorsed- Actions list Annex B
- 1.1.2 Action #1.4 will be moved forward into this meeting.
- 1.1.3 Meeting opened 09:12 AM
- 1.1.4 Meeting closed 10:40 AM

Summary of Meeting

2.2 STEERING COMMITTEE UPDATE - KIM PICARD

- 2.2.1 The EB noted the report from KP and thanked the AusSeabed Steering Committee for their excellent work and progress thus far. In particular, the EB noted that a huge amount of work had been done to draw together, establish and grow the AusSeabed community and this had laid a really strong foundation for future impact for AusSeabed.
- 2.2.2 However, the EB also noted that it was key for AusSeabed to start demonstrating some tangible results in the form of doing everything possible to accelerate the release of data. In particular, it was suggested that there was a need to ensure that there are dedicated staff to the data management and release. It was also suggested that AusSeabed should adopt a model where each agency is responsible for its own data input, with AusSeabed responsible for compiling and driving the overall forward strategy and momentum around seabed mapping.
- 2.2.3 **Action item #2.1 SC Chair to reinforce to the SC and the community that the Executive Board is happy with AusSeabed progress and supportive of the work. However, it is recognised that there is a strong need for AusSeabed to accelerate release of data through the Data Hub.**

2.3 VALUE STATEMENT

- 2.3.1 The EB noted that the community presently value AusSeabed for its community and promotional benefits. However, there is a strong expectation that in the future, the value will be in data sharing and accessibility. As such, the EB discussed the need to identify how they accelerate data process because if AusSeabed doesn't deliver, it will lose momentum and stakeholders.
- 2.3.2 Most EB members, with the exception of AHO, stated that they can release data now, but requires AusSeabed to provide the standards and requirements to adhere to in order to effectively do so. AHO specifically stated that public data release remains a challenge, but they are working on the solution and anticipate some major progress in the third quarter of 2020, which is when AHO will receive first data package from HIPP surveys. MNF is open to discuss providing more resources in order to release data.
- 2.3.3 The EB discussed the value statements specific to their own agencies. MNF noted that there are some missing statement around the Strategic Alignment and efficiency gains; AIMS mentioned that while mapping isn't their core business, their engagement with the AusSeabed

EB will help bring internal momentum to develop this area and make them afford further leverage.

2.3.4 Action item #2.2 The EB to review and provide final updates on the Value Statements associated with their agency.

Economic Benefit Analysis

2.3.5 The EB discussed the benefits of commissioning an Economic Benefit Analysis (EBA) on the value of seabed mapping. AIMS highlighted that their previous EBA has not had any focus on seabed mapping; AHO commissioned a limited EBA for HIPP, but mainly focused on a very small niche, i.e. around SOLAS and the value of commercial shipping; MNF recently commissioned RTI (US-based not for profit company) to assess the impact of the MNF as a public investment and infrastructure (RV) Investigator. As part of this work MNF requested an economic evaluation of acoustic data acquisition.

2.3.6 AIMS suggested that they could add a dedicated task around seabed mapping to their next EBA; MNF suggested it could expand the seabed mapping focus area of their existing EBA.

2.3.7 However, the board agreed that a full evaluation of the economic benefits, including logistical efficiencies, operational and SOLAS values, and others, would require a lot of effort.

2.3.8 Action item #2.3 BM to engage with RTI to see if EBA can be extended to include the value of Seabed data. GA will continue scoping the commissioning of a specific EBA for the 1st quarter in 20/21.

2.4 COLLABORATIVE HEAD AGREEMENT (CHA)

2.4.1 All parties agreed that there was substantial value in formalising our collaboration through a CHA. It was recognised that this would both strengthen and demonstrate collective commitment to the partnership as well as facilitate collaborative work and exchange of resources.

2.4.2 AHO and GA agreed that they were comfortable with the intent and need for the CHA, therefore no further information is needed to progress this through their own internal review systems.

2.4.3 MNF, AAD and AIMS highlighted that progressing an arrangement through their systems would be supported, but was likely to move faster if it the EB Chair provided an accompanying letter outlining the purpose and intent of the CHA

2.4.4 Action item #2.4 EB Chair TD to provide a cover letter explaining the intent of the CHA to AAD, CSIRO and AIMS.

2.5 2020/21 WORK PLAN

2.5.1 The EB agreed on the following out-of-session timeline to review and endorse the 2020/21

Monday, 11 May: Work plan draft submitted to EB

Monday, 25 May: Comments from EB members back to SC chair

Monday, 8 June: Final work plan sent back to EB for endorsement

Friday, 26 June: Endorsed 2020/21 work plan

Week of 6 July: Present the plan to the community during our annual workshop

2.6 OTHER BUSINESS

- 2.6.1 The EB agreed to hold three meetings per year. These will follow closely after the schedule of Steering Committee meetings.
- 2.6.2 Next meeting to be held 3 months from today's date and will focus on the delivery of the work plan.
- 2.6.3 Action item #2.5- EB Chair to send Doodle poll to confirm next meetings, including the next one around the weeks of 20 and 27 July 2020.**

Appendix A Agenda

Time	Item	Action	Lead	Paper
0900	Welcome and other business		TD	
	1. Action list - Minutes	Approve	TD	p.2 & Appendix A
0920	2. Steering committee update	Inform	KP	p.3
0940	3. Value proposition review	Discuss	KP	p.5 & Appendix B
1000	4. Collaborative Head Agreement	Discuss	TD	p.7 & separate attachment
1035	5. AusSeabed 20/21 work plan	Inform	KP	p.8
1045	6. Other Business, incl. next meeting			
1100	Meeting Close		TD	No

Appendix B EB Meeting #1 - Actions

	Follow up item	Responsible party	Date for completion	Outcome/Comments
1.1	Ask the Steering Committee (SC) to consider developing a value statement on the current levels of investment and contributions.	GA	20/12/2019	Completed and will be discussed in this meeting.
1.2	Finish editing the TOR and send out for endorsement	GA	13/12/2019	Completed
1.3	Executive Board (EB) members to give feedback on revised TOR and meeting minutes at latest by Monday midday to accommodate for the AusSeabed SC meeting.	EB	17/12/22019	Completed and published on website
1.4	GA to look at sequencing for the 2020 meetings (in-person scheduled for March (IMOS), and online in September.	GA	Ongoing	Ongoing