



# AusSeabed Executive Board (EB)

## Meeting # 5: 16 April 2021, 1100-1300

**Attendees:** Maree Wilson (GA, Executive Board Chair), Stewart Dunne (AHO), Nigel Townsend (AHO), Johnathan Kool (AAD), Kim Picard (GA, AusSeabed Steering Committee Chair), Tara Martin (CSIRO, AusSeabed Steering Committee Vice Chair) **Apologies:** Richard Brinkman (AIMS)

**Secretariat:** Jenni Delfino (GA)

Agenda: Appendix A.

### Action List

Table 1 ASB EB meeting 5 action list and continuing actions

Action	Follow up item	Responsibility	Due date	Outcome/Comments
5.1	Review Economic Benefit Analysis draft to ensure all HIPP has been captured	Brendan/Nigel		
5.2	CSIRO to provide inputs to CHA as soon as possible	Tara		
5.3	Follow up with AIMS for CHA input/signatures	Brendan		
5.4	AusSeabed Team to investigate incorporating SSDM into AusSeabed	Kim		
5.5	Identify what is the level of signatory and who is required to sign for the Aus/US agreement	Brendan/Maree		
5.6	Organise next meeting for week of 16 Aug	Jenni Delfino	June 21	
<b>Continuing actions from previous meeting</b>				
4.1	Revisit the KPI reporting system	Kim Picard	February	Agreed to be implemented for next year plan. Completed
4.3	GA to integrate AHO/AIMS/AAD CHA feedback and redistribute to group	Brendan Brooke	January	In progress – waiting to hear back from AIMS. Action replaced by 5.2 to 5.4

# Summary of Meeting

*Meeting opened 11:06 with the acknowledgment of Country*

## 1 Actions and Minutes of Previous Meeting

- 1.1 Minutes of Meeting #4 accepted and endorsed—actions list and updates in Appendix B continuing actions captured in Action List.

No issues

## 2 Program Update and Risk

The Executive Board discussed the program updates provided.

- 2.1 Focus has been on the deliverables that we have received funding for from contributors at CSIRO and AHO. This has resulted in some milestones being delayed however, will still be delivered this year.

The Schmidt Ocean Institute's Falkor project has taken priority and are finalising the last survey to push the data out through AusSeabed.

The AHO funding agreement includes development of AWS. This milestone is well on the way to being achieved.

No risks identified as major.

Maree flagged that any consideration to put more funding in for sooner stabilisation would be greatly appreciated, for example agency underspends.

- 2.2 Economic Benefit Analysis (EBA) - Attachment B (Provided with Agenda)

A lot of engagement with steering committees and users. A survey was conducted by Deloitte with lot of data received - expecting a draft of the final report in the next two weeks. This will provide a better understanding of the economic benefits Australian seabed mapping moving forward.

Concern around whether all HIPP has been captured as it is valuable data, GA will be reviewing that draft to ensure it is captured.

### ***Action 5.1 Review EBA draft to ensure all HIPP has been captured***

- 2.3 Australian Research Data (ARDC) Platform progress

Deliverable 1. Data collections

Deliverable 2. Focus on user needs and requirements.

Creates a platform for deliverable 3.

The benefit is having a variety of data sets to test the system. Discussed requirements for ARDC Funding and partners.

## 2.4 Update on KPI Reporting. Moving forward well.

KPI	Update Summary
<b>Continued and diversified investment support from key stakeholders and end-users</b>	Well achieved by growing almost twice as much as last year and in true revenue we have tripled. Tools are going out and being used.
<b>Workshop outcome reports and associated implementation plans are delivered</b>	Delivering reports and publishing. Webinar series (June to Aug). End-user need analysis for Portal Enhancement (Delivered Jan 2021). ARDC end user survey and requirements drafted March 2021.
<b>Increased number of datasets accessible through the ASB data hub Increased number of datasets from various sources submitted to ASB data hub that are consistent with ASB guidelines</b>	Increasing the number of data sets, not as fast as we would like, however, still moving forward.
<b>Decreased turnaround time in making data discoverable and/or accessible on the ASB data portal</b>	Established publication schedule (Q2) First Contributing hub (CSIRO) publishing directly on portal
<b>ASB tools are used by key stakeholders and end-users</b>	Portals (most popular by GA). Survey Coordination Tool being used by AHO and the QA tool is about to go out to be used by CSIRO and GA

## 3 Collaborative Head Agreement

The Executive Board provided and update on the progress toward signing the CHA or provide any additional revisions

- 3.1 Revised version sent out as requested by AAD.
- 3.2 AHO and AAD are ready to sign
- 3.3 Waiting to hear from AIMS
- 3.4 CSIRO are pending legal revision.

***Action 5.2 CSIRO to provide inputs to CHA as soon as possible***

***Action 5.3 Brendan to follow up with AIMS***

**5 minute break.**

## 4 Project Agreements and 2021/22 Work Plan

4.1 The Executive Board accepted the recommendation to facilitate project agreements

4.2 The Executive Board endorsed the Work plan with no changes, noting the following;

- There is provision for changes in schedule to allow for additional income into the program.
- AHO Advised that they are moving to SSDM for delivery of data from contractors. Can this be accommodated with AusSeabed data transfer?
- GA noted that the Australian Government Civil Maritime Security Strategy (AGCMSS) will be made public soon and AusSeabed members will need to consider the policy drivers coming from the implementation plan
- GA intends to hold a workshop with data providers to inform them on what data (formats and metadata) should be submitted to AusSeabed. The intent is to share the load and make it easier for data to be stored and published through AusSeabed
- Based on the work plan activity on delivering bathy from 3D seismic data (partnership with UWA), GA will engage with members on guidelines around bathymetry derived from 3D Seismic

### ***Action 5.4: AusSeabed Team to investigate incorporating SSD model into AusSeabed***

- There is a low risk to the program with any changes to the budget however, GA is supported by senior leadership.
- AAD noted that the data processing pipeline is critical for the program.

## 5 Aus/US Implementation Arrangement

- Following the Joint Commission meeting, the US is enthusiastic in collaborating with Australia
- CSIRO noted that collaborating and exchanging knowledge is key.
- All agree to a joint signatory of CSIRO and GA to represent AusSeabed members

### ***Action 5.5: Determine what the level of signatory required for the arrangement is and who will sign.***

## 6 Other business

5.1 No other business was raised.

### ***Action 5.6: Organise next meeting to approve the 21/22 Work Plan in early August (Prior to 19 Aug or in-line with Wollongong visit).***

*Meeting closed 12:55*

## Appendix A Agenda

Time	Item	Action	Lead	Duration	Paper
<b>Introduction</b>					
1030	Welcome and Acknowledgment of Country		MW	20mins	N/A
	1. EB#3 Minutes <i>Review out of session</i>	Endorse	MW		Yes
	1. Action List	Update	AL		Yes
<b>Governance</b>					
1050	2. Program Update and Risk Including ARDC Platform Review	Inform	KP	25mins	Yes
	3. Collaborative Head Agreement	Progress	MW	15mins	No
<b>Break 5mins</b>					
1130	4. Executive Board Pitch	Discuss	KP	40mins	No
<b>Conclusion</b>					
1210	5. Other Business	Discuss	MW	5mins	No
1215 End of meeting					

## Appendix B EB Meeting #4 - Actions

Action	Follow up item	Responsibility	Due date	Outcome/Comments
4.1	Revisit the KPI reporting system	Kim Picard	February	Completed
4.2	AHO to finalise feedback and send to GA	Fiona Freeman	December	Completed
4.3	GA to integrate AHO/AIMS/AAD CHA feedback and redistribute to group	Brendan Brooke	January	In progress
4.4	Refine pitch by establishing risk and opportunity cost associated with forgoing investment and work with individual EB members to tailor the pitch to each organisation.	Kim Picard	February	Completed

4.5	<b>Organise next meeting for late March to approve the 21/22 work plan</b>	Maree Wilson	January	Deadline changed to August
<b>Continuing actions from previous meeting</b>				
3.3	<b>Collaborative Heads Agreement</b> —EB to progress CHA	All EB	February	Replaced by 4.3
3.5	<b>AusSeabed Communication and Engagement Strategy</b> —SC to develop engagement plan with a focus on industry	Kim Picard	February	In progress
3.6	<b>Ten Year Impact Plan</b> —Provide comment on the deliverables at the three, five, and ten year milestones.	All EB	Ongoing	Currently with Steering Committee for final refinement.